



Trentham School

Empowered Learners for the Future

Moonshine Road, Trentham, Upper Hutt 5018, Ph 04 528 6485
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5 February 2020

Kia ora Koutou

Happy New Year and welcome back to all students and whanau. A special welcome to all our new families and children who are joining us for the first time. We also wish all the new entrant children in Kiwi Hub a very happy start to their schooling! Special welcome to Ms Leggett, our Deputy Principal, and Matua Sam in Room 7 and Whaea Carol in Room 11.

We look forward to working with you all this year to support your children with their learning. We welcome and encourage family contact. Regular, open communication can only enhance positive relationships between home and school. When you have a concern, please make contact with us. Make sure you get involved and do your best to attend activities and events we provide, such as our annual Family Picnic on Thursday 13 February.

Please read through the following information carefully so you are fully aware of requirements.

Ngā mihi

Suzanne Su'a
Principal
principal@trentham.school.nz

SCHOOL NEWS & REMINDERS

STUDENT DETAILS FORM

Your child will be bringing home a printout of all the contact details we currently have for them. Please note any changes on the form and **return to school ASAP** so we can update our database. Return the form even if the details are correct and no changes are required. If these details change during the year please advise the school office. We need to maintain up to date records for Ministry of Education returns as well as for your child's safety and communication purposes.

SCHOOL DONATION

At the end of last year our Board of Trustees agreed to opt into the Government's donation scheme for 2020. We will receive a \$150 per student, per year payment instead of seeking donations from parents. This funding will be used for curriculum related learning activities, including school tips. The Government has advised that we are still able to ask parents and guardians for payments related to optional activities outside the curriculum, for example optional after-school sports. We hope this helps relieve some of the financial pressure on our families.

SCHOOL NEWSLETTERS

Fortnightly newsletters will be emailed to all families with an email address. If we do not have an email address for you a paper copy will come home with your eldest child. Newsletters can also be found on our school website and on Skool Loop.

COMMUNICATION

Please ensure you keep the lines of communication open this year – we are happy to deal with any concerns, but can't do so if we aren't aware of them! For concerns about classroom issues, I ask that you make every effort to contact classroom teachers first and then if needed, Hub leaders, then the Assistant or Deputy Principal and/or me. Teachers can be contacted via email or via the school office.

HOME LEARNING

At Trentham School, Home Learning is optional. It will be encouraged for all students and provided to all, unless parents notify the class teacher that they don't want their child to receive it. Teachers will not mark or check it off and there will be no rewards or consequences for completion. Home Learning is completed at home and therefore teachers cannot support students with it, they can only provide it. We continue to recommend that every student maintains a daily reading habit and that at home, you have open discussions and share texts being read.

SCHOOL GATES LOCKED

A reminder that all school pedestrian gates, except the main entrance, will be locked at 9.15am and unlocked at 2.30pm. It is important to us that our students feel safe here and locking our gates will assist with this. If you need to come into the school during the day, please use the main entrance as this gate will be closed, but unlocked. Please ensure you **shut the main school gate every time you enter or exit** our school. We have children in the school that could run away at any given opportunity. It is important we work together to ensure these students are kept safe.

SIGNING IN & OUT

- If you are on the school grounds between the hours of 9.00am and 2.30pm you must sign in and out at the office on the Vistab system.
- When you sign in you will receive a sticky label to wear so you are clearly identified as a visitor.
- If you have something to drop off for your child, i.e. a lunch or swimming togs, they can be dropped off to the office and we will get them delivered to your child's class.
- Students who arrive late to school will sign in on VisTab. If you are signing your child out of school you must sign them out through VisTab.

FOOD AT SCHOOL

Please provide your child with a bottle of water (we do not allow sweet drinks such as juice or fizzy drinks) and a lunch that includes healthy options e.g. sandwich, roll, fruit, yogurt, cheese etc. Please also ensure your child has enough food to get them through the day. They won't learn if they are hungry! We are also trying to reduce rubbish at school so foods without packaging would be much appreciated.

SUNSMART

A reminder that we have a sun smart policy of "no hat, no play" for Terms 1 and 4. Please ensure your child has a sun hat at school so they are not restricted to shady areas when outside.

SCHOOL SWIMMING

All students must wear a swimming cap when in our school pool. These can be purchased from the office at a reduced cost of \$6.50 (RRP \$10). Please ensure your child has a cap before their swimming begins.

STOPPING AND PARKING NEAR OUR SCHOOL

Please put the safety of all children first at all times. Parking restrictions are in place around our school for a reason – to protect our students. How and where you stop or park can protect our students or put them in danger. Safe and considerate drivers always:

- Stop or park away from broken yellow lines
- Do not double park to off-load or pick-up students
- Stop or park away from pedestrian crossings
- Comply with the Drop Off Zone times

BREAKFAST CLUB

Our Breakfast Club runs every Tuesday and Thursday morning, starting next week. Come along to the hall between 8.00 and 8.30am to enjoy weet-bix, toast and milo. There is no cost and everyone is welcome – children, mums, dads and whanau.

We are looking for helpers to serve the food, wash dishes and pack up each morning. If you are available to help one day a week on a regular basis please contact Fiona Bullard or leave a message at the office. It is a great way to meet new people and is a lot of fun.

SKOOL LOOP APP



Have you downloaded the **Skool Loop app** yet? We are using this notification app for newsletters, absences, and to alert parents when things are happening at school. It will be very useful in emergency situations. All you need to do is download the app from your app store, select Wellington as the region and find Trentham School. **Make sure you allow the app to send you notifications.**

Upcoming Dates & Events:

13 Feb	Family Picnic, 5.30pm (/p 18 Feb)
17 Feb	Traditional Maori Games (p/p 19 Feb)
3 Mar	Have a go netball (p/p 5 Mar)
5 Mar	BOT Mtg, 6.45pm
6 Mar	School Assembly, 9am
10 Mar	Top School (p/p 17 Mar)
12 Mar	Whanau Fun Evening
13 Mar	Trentham Cross Country
24 Mar	Trentham Triathlon (p/p 25 Mar)
27 Mar	TEACHER ONLY DAY
31 - 1 Apr	Student Led Learning Conversations
7 Apr	BOT Mtg, 6.45pm
9 Apr	School Assembly
	Term 1 Ends

TRENTHAM SCHOOL STAFF 2020

Principal	Suzanne Su'a	principal@trentham.school.nz
Deputy Principal	Erica Leggett	e.leggett@trentham.school.nz
Assistant Principal	Jillian Adams	j.adams@trentham.school.nz

Koru Syndicate

<i>Kiwi Hub</i>	Rochelle Burns (Hub Leader)	Year 1	r.burns@trentham.school.nz
	Lacey McCarthy	Year 1	l.mccarthy@trentham.school.nz
	Vanessa Smith-Graham	Year 1	v.smith-graham@trentham.school.nz

Weka Hub

Room 16	Gillian Wasley	Year 2	g.wasley@trentham.school.nz
Room 17	Heather Mawby (Hub Leader)	Year 2	h.mawby@trentham.school.nz
Room 18	Gena Smith	Year 2	g.smith@trentham.school.nz

Tui Hub

Room 14	Benjamin Garner (Hub Leader)	Year 3	b.garner@trentham.school.nz
Room 15	Anne-Marie Kay	Year 3	a.kay@trentham.school.nz
Room 19	Jenni Nind & Michelle Sturrock	Year 3	j.nind@trentham.school.nz m.sturrock@trentham.school.nz

Patu Syndicate

Pukeko Hub

Room 7	Sam Blandford	Year 4	s.blandford@trentham.school.nz
Room 8	Angela Garner	Year 4	a.garner@trentham.school.nz
Room 9	Mary Walker (Hub Leader)	Year 4	m.walker@trentham.school.nz

Ruru Hub

Room 4	Briar McPhail	Year 5/6	b.mcphail@trentham.school.nz
Room 5	David Karl (Hub Leader)	Year 5/6	d.karl@trentham.school.nz
Room 6	Jillian Adams	Year 5/6	j.adams@trentham.school.nz

Kea Hub

Room 11	Carol Elers-Nuku	Year 5/6	c.ellers-nuku@trentham.school.nz
Room 12	Isabel Taurua (Hub Leader)	Year 5/6	i.taurua@trentham.school.nz

ESOL Teacher	Barbara Waller	b.waller@trentham.school.nz
Reading Recovery	Fiona Bullard	f.bullard@trentham.school.nz

Office Manager	Wendy Holmes	w.holmes@trentham.school.nz
Office Assistant	Roxy Jeffrey	r.jeffrey@trentham.school.nz

Library Manager	Janine Holcroft	j.holcroft@trentham.school.nz
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Kaiako	Tangi Potter
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Teacher Aides	Sarah Hurren	Heather Turner	Leanne McAra
	Liz Hosking	Lynn Judd	Angela Gallagher
	Sandy Clarkson	Chrissy Roskvist	Debra Cameron
	Hanako Lilly	Kirsty McMurray	Lynne Radovich
	Debbie Rodley-Hartell		

Caretaker	Mike Robinson
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