

## What will Trentham School look like at Alert Level 2?

These procedures have been developed with the safety of students and staff in mind. Under Alert Level 2 we will continue to follow the guidelines set out in our School Pandemic Plan and we will continue to manage all of the areas identified below. We have chosen to control the controllable rather than return all aspects of school back to normal. For this reason we have chosen to continue to limit some non-essential curriculum activity both in and outside of school. While I know many of you will be anxious at this time, we will ensure that school is the safest possible place for your children to be. At all times we will be following the most up to date advice from the Ministry of Education and Ministry of Health.

Classrooms	At Pick up and Drop Off	Physical Distancing
<p>Students will return to their regular class learning space. If we have a shortage of teachers, or large numbers of students not attending, we may need to redistribute some students into classes that may differ from their usual classmates.</p> <p>Hand sanitiser will be provided in every classroom. Students and staff must sanitise on entry to the classroom and exit, and regularly hand wash and sanitise throughout the day, particularly after eating, breaks and PE sessions.</p> <p>Shared school resources, supplies, equipment will be used, with students undertaking hand washing before and after use.</p> <p>Regular teaching and learning programmes will resume, with an initial focus on hauora and whanaungatanga. Some children may have found this experience quite traumatic so we'll need to assess where people are at when they return. Lots of team and relationship building and resetting of routines will take place.</p>	<p>Under Alert Level 2 parents and caregivers will be discouraged from coming on site unless absolutely necessary. Parents are asked to drop off and pick up outside the gate where practicable - showing awareness of 2m distancing with other families.</p> <p><b>Year 1-3 children and their siblings can be picked up between 2.40-3.00pm:</b> Kiwi - main entrance, Weka - Stephen St, Tui - Dental Hub. Siblings across these hubs will need to decide which gate to meet at. Year 4-6 children will leave the grounds at 3.00pm.</p> <p>Where possible there should be one person designated for pick up and drop off.</p> <p>Please be respectful of this as it is the <b>'most likely'</b> chance of Covid-19 entering the school grounds.</p> <p>Staff will be at the entry gates to support students coming into school.</p> <p>Students will not be allowed to enter the school grounds before 8:30am.</p>	<p>There is no bubble concept at Alert Level 2 so there are no restrictions on groups of students mixing with others on site and no restrictions on numbers of students and staff indoors or outside at schools.</p> <p>Children, young people and staff should be far enough away from each other so that they are not breathing on or touching each other, coupled with good hygiene practices and regular cleaning of commonly touched surfaces. There does not need to be a specific measurement, but where practicable 1 metre should be used as a guide, particularly between adults.</p> <p>Visitors to the office must follow the floor markings to ensure physical distancing is observed. We ask you to be patient..</p>
Contact Tracing	In the Playground	Managing Attendance
<p>In schools our contact tracing is a combination of class timetables, attendance registers and visitor registers. These provide good information to health authorities if they need to contact people that might be considered a close contact of a confirmed case, and determine whether they will need to self-isolate.</p> <p>This includes recording who the adults on-site are in close contact with as well as recording <b>any visitors to the site, including parents and caregivers.</b></p> <p><b>Parents who need to come on site must be noted in the visitor register in the Office.</b> This is a requirement for contact tracing.</p>	<p>The playground will be open for use. Students are to wash hands before and after use.</p> <p>Contact sports and sport equipment use can resume.</p> <p>All students will sanitise or hand wash after playing with sports equipment.</p> <p>Water fountains will remain turned off - <b>children will need to bring a named water bottle.</b></p> <p>To support contact tracing, Koru students will only play in the Junior area of the school, and Patu will play in the Senior area of the school.</p>	<p>At level 2 it is safe for children to be at school, therefore parents are encouraged to send their children to school. <b>Parents are asked to notify the school ASAP to advise us if their child won't be attending school in person when Level 2 commences.</b></p> <p><b>Children and staff must not attend if they are unwell.</b> Children will be checked on arrival to school and those presenting as unwell will need to go home.</p> <p><b>Children and staff who become unwell during the school day will be sent home.</b></p> <p>Children at higher-risk of severe illness from COVID-19 are encouraged to seek advice from their health practitioner. Distance learning will continue to be available to those who need to remain at home.</p>
Cleaning and Hygiene	Movement In and Out of School	Reporting to Parents in Term 2
<p>In Alert Level 2 we will continue to model good hygiene practices (coughing into your elbow, handwashing and drying) and regular cleaning of commonly touched surfaces.</p> <p>Cleaners will complete daily cleans in line with the Ministry of Health guidelines.</p> <p>Additional disinfectant/cloths will be available in classrooms for children and teachers to sanitise surfaces during the school day as required.</p>	<p>No whole school Assemblies for the remainder of Term 2. Syndicate assemblies will continue.</p> <p>Kapa Haka will resume (noting the physical distancing recommendation of 1 metre when singing).</p> <p>YMCA Before &amp; Afterschool Care will operate under Alert Level 2.</p> <p>Breakfast Club will recommence depending on volunteer availability.</p>	<p>When students return to school in Alert Level 2 their wellbeing will be our number one priority before any academic learning and assessment takes place.</p> <p>We will share a more detailed plan for how we will report in due course, but there will be no Mid-Year Report in Term 2. Teachers will use this time to gather up to date information and evidence to help them make informed decisions of their students' next steps and identify individual learning goals.</p>